POSTER ABSTRACT SUBMISSION GUIDELINES 2023

Thank you for considering the submission of an abstract for poster presentation at the 4th Annual WorkSafeBC-NAOEM Joint Conference for Community Physicians being held on Sat, Oct 28, 2023 at the Victoria Conference Centre in Victoria, BC.

The Annual Scientific Conference attracts more than 150 delegates from these groups:
- occupational medicine physicians
- family physicians with an interest and experience in occupational medicine
- other healthcare professionals with specific education and experience related to occupational health

IMPORTANT DATES:
- Call for Abstracts OPENS July 4, 2023
- Abstract submission CLOSES Tuesday, September 5, 2023
- Acceptance notifications delivered by Tuesday, September 12, 2023.
- Accepted abstracts must confirm their participation no later than Friday, September 29, 2023, 5pm PST
- Conference registration of the presenting author must be completed no later than midnight (PST), Friday, October 6, 2023

POSTER ABSTRACT INSTRUCTIONS:
- All abstracts should be submitted using Microsoft Word or PDF to using this portal residents@worksafecb.com. The presenting author needs to be a current resident in occupational, public health or preventive medicine.
- The abstract should be related to occupational medicine.
- The deadline for submitting an abstract is Tuesday, September 5, 2023.
- Accepted abstracts will be notified by email on Tuesday, September 12, 2023. Both the submitting author and the presenting author will be notified. Presenters will receive further instructions on poster dimensions in the notice of acceptance.
- The official language of the conference is English and all submissions must be written and presented in English.
ABSTRACT FORMAT:

- Abstracts should be no more than 250 words, single spaced with a maximum of 3 references.
- A summary sentence (50 words max.) including author contact details (i.e., name, address, email) and a list of contributing authors for consideration in the program.
- Tables or illustrations are not permitted in the abstract.
- Provide a title for the abstract (please do not use all caps).
- Affiliations should follow each author’s name (institution, city, prov/state, country, and email address). The structure of the abstract should contain the following headings: BACKGROUND, METHODS, RESULTS, CONCLUSIONS, REFERENCES.
- For case reports, the abstract should contain the following headings: BACKGROUND, CASE, DISCUSSION, REFERENCES.
- Abstracts that do not meet these requirements will not be accepted.
- Accepted abstracts must confirm their participation via email to the Conference Secretariat no later than Friday, September 29, 2023. Reminders will be sent to the submitting and presenting authors.

CONFERENCE REGISTRATION:

- Once accepted and confirmed for inclusion in the program, conference registration of the presenter is required by Friday, October 6, 2023, as a condition of inclusion. No financial assistance is available to presenters for travel or accommodation, but registration for the conference is complimentary for residents.

If you have any questions or concerns, please contact the Conference Secretariat (Sandy McNeill) at sandy.m@ubc.ca.