Tips for Assessors – Multi-Source Feedback (MSF)

Multi-source feedback (MSF) is also known as 360-degree feedback, multi-rater feedback, or multi-source assessment. MSF provides a comprehensive evaluation of individual candidate performance through collation of data from multiple sources. MSF is particularly useful in environments where a team-based approach to medical care is employed.

For the PRA-BC program, MSF is used to solicit feedback on individual candidate performance from peers/colleagues, non-physician health professionals, administrative staff and patients.

To be considered effective and valid, PRA-BC has established the following minimum reporting requirements for multi-source feedback.

<table>
<thead>
<tr>
<th>MSF Reporting Source</th>
<th>Minimum MSF Form Submissions</th>
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<tbody>
<tr>
<td>Patients</td>
<td>Minimum of 11 per CFA (min. 1/week*)</td>
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<tr>
<td>Medical colleagues</td>
<td>Minimum of 4 per CFA</td>
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<tr>
<td>Non-physician health professionals</td>
<td>Minimum of 4 per CFA</td>
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<tr>
<td>Administrative staff</td>
<td>Minimum of 1 per CFA</td>
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How to Use this Tool

- To ensure feedback is honest and valid, participants must remain anonymous; there shall be no identifiable information included on the MSF forms.
- Patients and co-workers must only complete the sections that refer to their personal experience(s) with the PRA candidate.
- Ideally, a candidate’s primary, secondary, and external (e.g. ER physicians) MD assessors should each complete 1 MSF - MD Colleague Questionnaire during the 12-week CFA. MD Peers, Consultants, and Referring Physicians should be asked to complete the remainder of the MSF – MD Colleague Questionnaires where possible.
- It is recommended that patients be asked to complete the forms in the office.
- Patient MSF forms should be submitted weekly beginning week 2 of the clinical field assessment (CFA).
- All others MSF forms may be submitted to the PRA-BC office by the end of Week 6 and Week 12, respectively.

It is strongly encouraged, especially in instances where there are concerns about candidate performance, to submit more than the minimum number of assessments required.

Note: MSFs DO NOT need to be co-signed by candidate prior to returning forms to PRA-BC offices.

References:


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