

### Personal/Payee Information

<input type="text"/>	<input type="text"/>
First Name	Last Name
<input type="text"/>	<input type="text"/>
Email Address	Phone Number (optional)

### Course Information

<input type="text" value="ER/UPCC Assessor Training Online Course"/>	<input type="text" value="\$180.00"/>	<input type="text"/>
Course Name	Honorarium Amount	Date Completed

### Payment Information

**Payment Instructions:**

To ensure security and efficiency, all payments are made via **Electronic Fund Transfer (EFT)**. Please attach a copy of your void check or direct deposit form from your preferred banking institution.

\_\_\_\_\_  
Payee Signature

\_\_\_\_\_  
Date Signed

<b>PRA-BC Approval (internal use only)</b>	Certified this expense claim is a true statement of disbursement made and/or allowances to which I am entitled as a result of PRA-BC business as detailed above and for which I have not been, and will not be, reimbursed by another party.	<b>Amount owed to Claimant/PRA-BC</b>  <b>\$180.00</b>
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Please submit your **Certificate of Completion** along with this form