

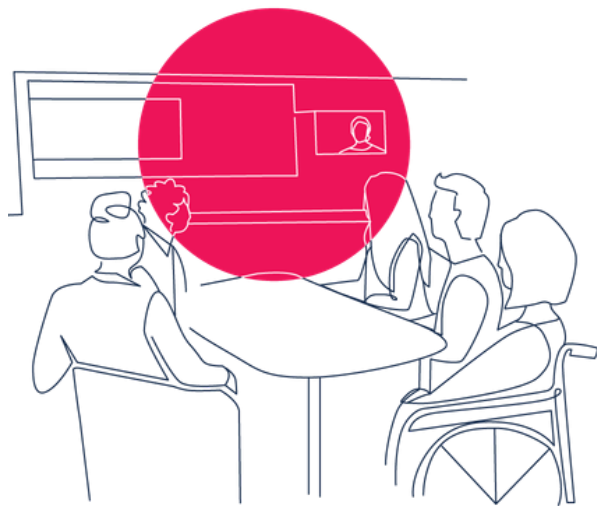
Rural Rounds Moderator Guidelines

What is Rural Rounds?

Rural Rounds is an accredited virtual webinar series that provides rural health professionals with relevant medical education through interactive Zoom presentations.

The Rural Rounds Audience

The primary target audience for Rural Rounds is physicians who practice in rural communities. We also welcome learners from additional health professions and those who are interested in rural health to join.

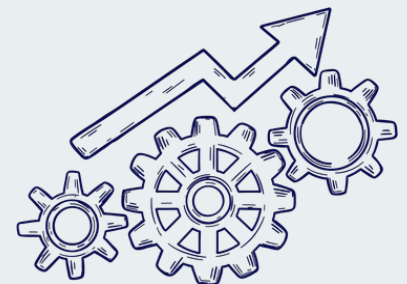


The Moderator Role

The Rural Rounds Moderator is the learner-facing leader of the session and facilitates a supportive environment for all involved. Rural Rounds Moderators bring their own unique rural perspectives and help ensure sessions are valuable for learners. The moderator plays a key role in facilitating the pre-session social time, introducing the session, and leading the Q&A.

Moderator Responsibilities

- Preparing a few questions to kick off the Q&A
- Helping Rural Rounds speakers feel welcome and supported
- Leading the pre-session social time and facilitating friendly connections
- Introducing the session and providing a land acknowledgment
- Assisting with session timekeeping
- Curating questions during the Q&A



Moderator FAQ

How can I enhance the learning experience as a moderator?

We select Rural Rounds moderators for their subject matter expertise and rural perspective. By bringing your unique lens to this education, you can help make the session relatable to the rural health professionals who make up our audience.

What is Pre-Session Social Time?

This is an opportunity for Rural Rounds learners to get to know each other prior to the session. There will be an icebreaker question that learners can respond to, and we encourage learners to come off mute and share about themselves, or their practice.

How can I assist with timekeeping?

The Rural Rounds team will keep an eye on the clock to ensure there is enough time for Q&A. You may be asked to nudge the speaker to wrap up their presentation if time is running low.

What if there are no questions during the Q&A?

The Q&A session might be quiet to start but it doesn't mean that learners aren't engaged. You can help kick off the Q&A by asking a question of your own. We encourage moderators to brainstorm 2-3 questions ahead of time.

What if there are too many questions for the time allotted?

We respect our learners' busy schedules and strive to end each session on time. If there are too many questions for the Q&A, try to group related questions together, and pick questions that are most relevant to rural practice. Keep in mind that our primary target audience is rural family physicians.

What if I encounter a controversial question?

Rural Rounds aims to provide learners with relevant medical education, and is not an appropriate forum for debate. While rarely a concern, you are welcome to skip any questions that may cause tension or controversy. The Rural Rounds team will ensure a safe learning environment and manage any inappropriate behaviour, including the removal of participants from the session, if needed.

Moderator Checklist

- ☐ Fill out moderator forms and share brief bio
- ☐ Review moderator script (sent by Rural Rounds team 2-3 days prior to session)
- ☐ Prepare 2-3 questions to kick off the session Q&A, if needed
- ☐ Submit invoice for remuneration (2h at the sessional rate)

